All Saints Cathedral Chapter Meeting Minutes
Date: September 25, 2014

Present: Dean Kevin, Ned, Sharon, Donna, Liz, Gary, Debra, Nancy, Ted, Sue, Sarah **Excused: Kimberly, Jamie** **Absent:**

Location: Guild Hall **Note Taker: Madeleine** **Start: 6:30 pm** **Adjourned: 8:10 pm**

Agenda Item	Discussion Summary	Action	Assigned To	Date Due
Prayer			Dean Kevin	
Old Business				
• Continuing conversation on "What is our purpose"?	Presentation and discussion on contents of the survey results to be shared with the congregation on September 28	Presentation	Donna Holmes	
Minutes from the 8/24 meeting	Motion to approve Nancy Hills as an Aspirant to the Deaconate and to amend the previous Chapter minutes from August 28, 2014 to reflect this action **Correction, change Deaconate to Postulate"**	Motion was seconded and passed; Minutes from August will be amended;	Madeleine	
New Business				
• News Letter	Miriam is resigning by the end of the year as Newsletter Coordinator; discussion on the options of possibly a quarterly newsletter or seasonal newsletter or every two months	Gary suggested that he will team with Nancy on the pros and cons and options for communicating vehicles such as calendars, newsletters etc.	Dean, Gary, Nancy	
• Copier Leases	Michelle the Office Administrator is researching copiers to save money and looking at 4 different vendors including the vendor for the current contract	Motion to authorize the Dean to purchase a new copier and give him permission to sign the contract	Dean, Liz	
	We need a new date for Chapter meeting for the months of October, November and December	Decision to move meetings to 10/28, 11/25 and 12/18	Dean Kevin	
	Nancy will be leaving Chapter due to the rules of being a deaconate **Correction, added "at the end of the year 2014"**		Dean Kevin	
	Discussion on a suggestion to use the vault as an entryway for a ramp		Donna	
	Suggestion that the info in the finance report be reduced to a few lines due to the potential for scaring off new comers			

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Treasurer's Report	Discussion regarding the music scholar fund; plate and pledge; we have an accurate picture of what is coming in and we are up to date Discussion about sending out a letter as a gentle reminder to the people who are behind with pledges We want to avoid having a shortfall so that we can manage our expenses better Discussions on over budgeted items; question about rummage sale money; results were better than expected	***This report was provided by the Chairman of the Finance Committee*** Dean commented that Gary is doing a great job as the Chair of the Finance Committee	Gary Gary, Liz, Sue	
Senior Warden's Report	Comments regarding the survey report and working with Titus and Donna on the survey project Comments regarding working with Father Bob **W**. and Joseph K. on the designation of Choral Scholars		Sarah	
Junior Warden's Report	Passed out Book Sale Recipients list; donated $16,000; added the group Food for the Poor to the list (see attached) Pig Roast October 18, ticket sales will begin; flyers are out; request that people post large flyers at various businesses	Moved and seconded that the proceeds from the Pig Roast be distributed **Correction, change to "proceeds from the Book Sale"**	Sue	
Dean's Report	Welcoming the Bishop of Newala October 5; letter in the mail outlining the adult formation program for the year; statement made regarding the importance of chapter members attending events and maintaining formation commitments Comments on same sex blessing decision Comments on Michaelmas and Doors Open Meeting Adjourned		Dean Kevin Sue	