

All Saints Cathedral Chapter Meeting Minutes

Date: June 26, 2014

Present: Dean Kevin, Liz, Ned, Ted, Debra, Donna, Sharon, Sue, Gary

Excused: Sarah, Nancy

Absent: Jamie, Kimberly

Location: Guild Hall Called to Order: 6:35 pm Note Taker: Madeleine

Adjourned: 8:03 pm

<u>Agenda Item</u>	<u>Discussion Summary</u>	<u>Future Action</u>	<u>Assigned To</u>	<u>Date Due</u>
Opening Reflection	Reading of Matthew 10:40-42, What is this calling us to do? Comments from Chapter members and discussion with the Dean.		Dean Kevin	
Continuing conversation on	Handout titled Why Business Thinking is not the answer – Good to Great and the Social Sectors.	Assignment for Chapter to read through handouts and think about the questions of how these methods can apply to All Saints and think about what is our purpose? Look closely at page 18 regarding what we can be passionate about and how we can use our resources, what we can do better than the other churches in our area.		Should be completed by next Chapter meeting.
What is our purpose? Five Common Leadership Characteristics found in most cultures	Handout titled “How does this apply to All Saints”? Five areas for discussion: 1. Defining Great-Calibrating success without Business Metrics, 2. Level 5 leadership, 3. Getting the Right People on the Bus, 4. The Hedgehog Concept: Rethinking the Economic Engine without a Profit Motive and 5. Turning the Flywheel-Building Momentum.			
Update on CDI Project/Survey	<p>Presentation on the focus groups, phoning people to capture the thoughts of the people who have been here long-term; did not get many negative comments but this may change with the focus groups; communication via newsletter and phone; the mission statement that we are writing will take us into the future; we’re trying to determine what’s the collective voice; Chapter will see the results of the survey in August; survey results from the mystery worshipers will be presented to the congregation on September 28 with a nice brunch; any questions for Donna please contact the church office.</p> <p>Liz asked the question of how the relational meetings fit in with the CDI project.</p> <p>Other questions were raised and discussed in order to clarify the role of the Chapter with this project and any expectations about project outcomes.</p>	<p>Request from Donna for Chapter members to come up with a statement form that we can concur on regarding the mission of the church.</p> <p>Donna made a suggestion that Dean Kevin address the congregation on why we are doing the CDI project survey and “Secret Shopper” project.</p> <p>An explanation was provided by Dean Kevin that tied both projects together.</p>	Donna, Dean Kevin	
Review of the May 27 meeting notes	Motion to move and accept minutes.	Approved		
Treasurer’s Report	It looks like we’re over budget , but the report does not include the Music Scholar Event money; we’re not too bad with pledges; there are no new member pledges coming in, we’re looking for about \$173 thousand in pledges from existing members; in 2013 we had \$166		Gary Presented	

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Treasurer's Report Continued	<p>For 2014, the money is coming in but we have some negative balances; we have overspent about \$9 thousand dollars; if this trend continues, that could mean \$18 thousand dollars over budget; In august we have the Book Sale money which will make everything look pretty good.</p> <p>Dean Kevin acknowledged via a thank you to Gary for "comparing apples and oranges" so that we have a good idea of what we're looking at.</p>	Will take a look again after another meeting with the Dean and Kimberly to clear up any questions; we are at mid-year, but we need to end this year with a balanced budget.	Dean Kevin, Kimberly, Gary, Accountant	Meeting in July
Senior Warden's Report	Senior Warden Sarah Knox and Nancy Hills are in Copenhagen.		Dean Kevin	
Junior Warden's Report	<p>Book Sale: We have lots of help, but we can always use more; the best place to advertise is in the Shepherd Express; the "yard sale signs will be ready in mid-July.</p> <p>Square Deal: Sue's husband has a deal for the "Square Deal" which is a card reader for customers who want to charge their book purchases on AmEx, Discover, MasterCard and Visa; an example was passed around for observation. It was moved, second that we get the "Square Deal".</p>	<p>Everyone feel free to pass out flyers in the neighborhood and put up in businesses.</p> <p>Approved</p>	Sue	
Dean's Report	<p>An application for 2 grants was submitted for the CDI project and for organized training within the parish;</p> <p>The Corporation- <i>Friends of the Cathedral</i> continue to owe All Saints about \$12 thousand dollars; the parish should receive 9 ½% of the holdings; consideration should be given to other options for payment such as a portion to be paid directly to the church and the remaining portion to be invested in a reserve account.</p> <p>The Dean spent time wrapping up the Same Sex Blessing project, Based on the results, it is recommended that we allow parishes to perform same sex ceremonies if they choose to do so.</p> <p>The Dean will be going up North with his family next week and will be returning on July 8; any questions or concerns are to be addressed through the Senior Warden, Sarah Knox.</p>	<p>Will also purchase recording equipment for various postings on the church website.</p> <p>The results of this project will be presented to the Bishop this month.</p> <p>Next Chapter meeting is July 24.</p>	Dean Kevin	